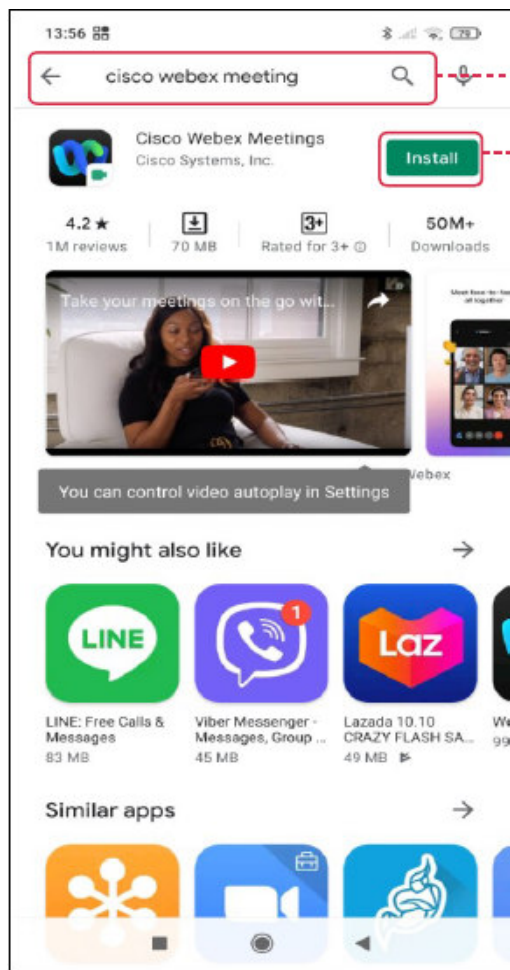# Installation Guide for Cisco Webex Meetings & Registration for Meeting Attendance

**For Android Mobile Users**

# 1. Installation Guide: Cisco Webex Meetings for Android users



1.1 Download Application

    - Go to "Play Store" on your device and search for "Cisco Webex Meetings"

in the search bar

1.2 Look for "Cisco Webex Meetings" from search results

1.3 Press "Install"

1.4 When the installation is finished, click "open" the application

## 2. How to use INVENTECH CONNECT

**2.1 Complete information to submit a request (e-Request)**

- A shareholder/ proxy can submit a request and select "Attend by myself" or "Attend with proxy"

**2.2 Check reply email for "Approval for the use of Inventech Connect"**

- Click the link to attend the Shareholder Meeting
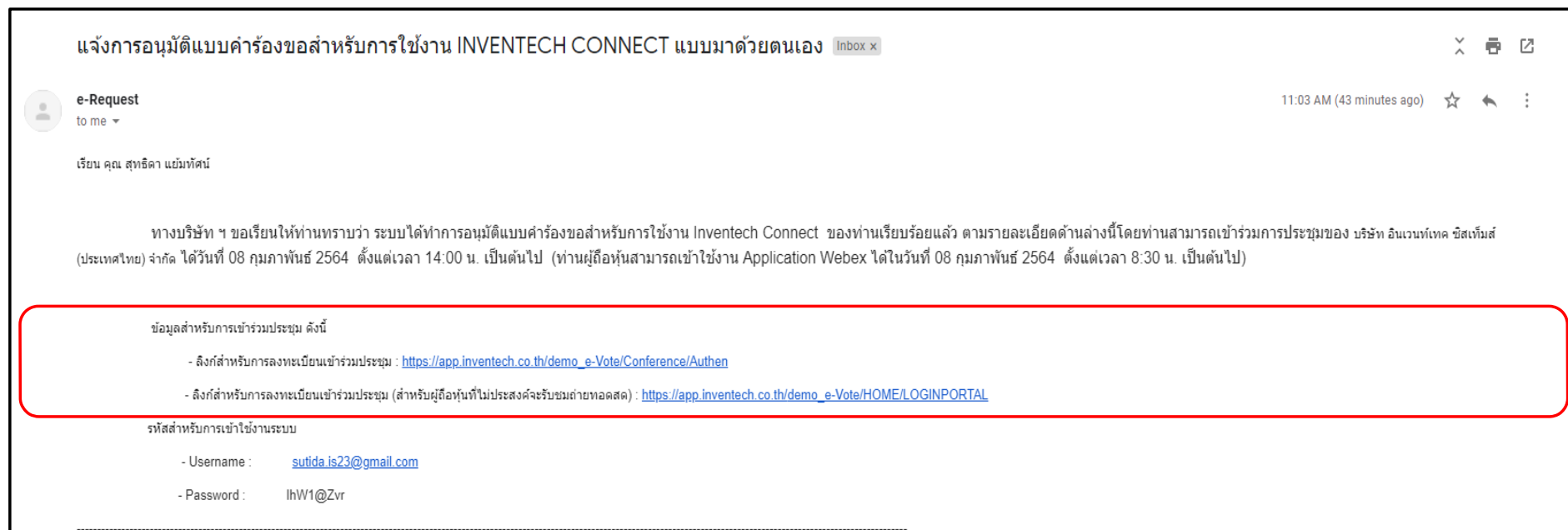


**2.3 Register to attend shareholder meeting (e-Register)**

- Apply a username and password received from an email under Point 2.2 and then click "Sign in"

## 2.4 Registration System
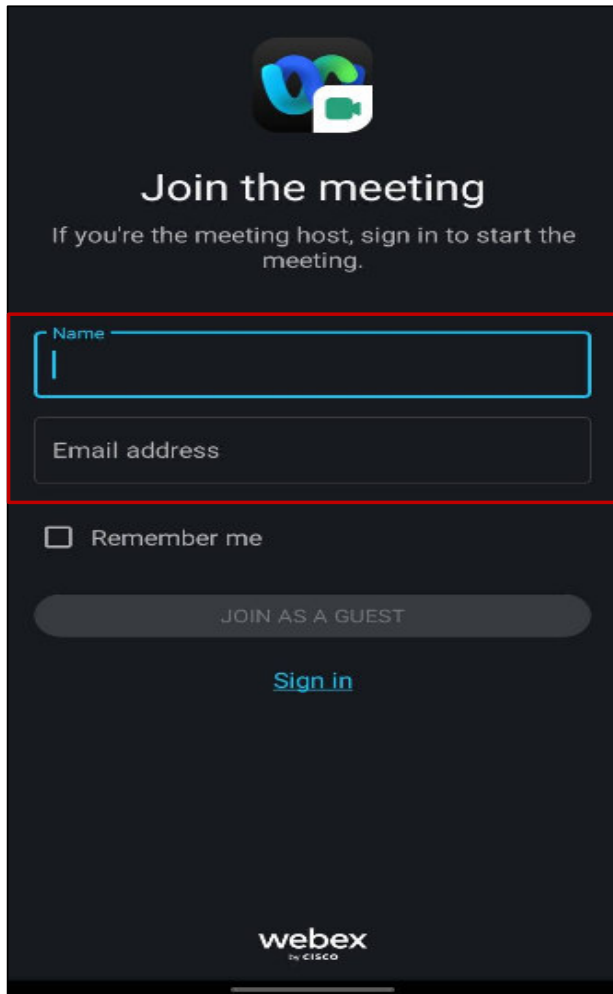


- When passing this step, it will be considered that the shareholder/ proxy has completed the registration to attend the Meeting, and will then be counted as a quorum of the Meeting.

Next, click the button **"Live broadcast"**

**2.5 Complete information to register and attend the meeting via Cisco Webex Meetings application**



Press "Join" to start using Cisco Webex Meetings application

First time user to Cisco Webex Meetings must press "Accept" as illustrated below:

Shareholders/ proxies are required to fill "name" in the Display Name field

Then, fill "email" in the Email Address field, which must be same as specified

under the e-Request process.

Click "Agree/Allow to any application permissions"

The system will display details about the Meeting. Click "Join" to attend the Meeting

## 2.6 Terms of use: Recommended Internet and devices

The operations of Cisco Webex Meetings and Inventech Connect depend on the internet capability owned by shareholders or proxies, including devices and/or programs installed therein. The following devices and programs are recommended by our e-Meeting Service Provider:

1. Internet speed should be at least 4 Mbps.

2. Mobile phones/tablet devices with Android operating system should support Android 9.0 version or above.

**How to check the Android operating system version**

Select Settings or Additional Settings > About Phone > Software Information or Android Version